



**County of Orange**

# MEMO

**DATE:** June 30, 2010

**TO:** Development Processing Review Committee

**FROM:** Francisco Alonso, Assistant Director, OC Planning

**SUBJECT:** DPRC Meeting Minutes – June 14, 2010

A meeting of the Development Processing Review Committee was held on Monday, June 14, 2010, at 1:30 p.m. in the H. G. Osborne Building, on the Eighth Floor, in Conference Room 808.

The following persons were in attendance:

## MEMBERS

Fred Ameri – RBF Consulting (5<sup>th</sup> District)  
Jay Bullock – Planning Solutions, (Chair) (2<sup>nd</sup> District)  
Rick Fitch – Hunsaker & Associates (3<sup>rd</sup> District)  
Jackie Hare – J. L. Hare Associates, Inc. (2<sup>nd</sup> District)  
Joe Lambert – Construction Planning Services (3<sup>rd</sup> District)  
Michael Recupero – Recupero & Associates, Inc. (1<sup>st</sup> District)

## GUESTS

Dan Hosseinzadeh – Hunsaker & Associates  
Jessica Toohey – Huitt-Zollars, Inc.

## STAFF

Rick LeFeuvre – Interim Director, OC Planning  
Francisco Alonso – OC Planning, Assistant Director, OC Community Development  
Cynthia Baker – OC Planning, Manager, Customer Care  
Michael Balsamo – OC Planning, Manager, General Land Use Planning  
Lillian Hua – OC Planning, Volunteer, Customer Care  
Mahrooz Ilkhanipour – OC Planning, Manager, Permit Intake  
David Shepherd – OC Planning, Manager, Land Use Planned Communities  
Juanita Smithey – OC Planning, DPRC Secretary

## MEMBERS ABSENT

Thomas Grable – Tri-Pointe Homes (5<sup>th</sup> District)  
Lee Lowrey – Lowrey Pacific Capital (1<sup>st</sup> District)  
Carl Taylor – Huitt-Zollars, Inc. (Vice-Chair) (4<sup>th</sup> District)

**1. Approval of Meeting Minutes for May 10, 2010**

The meeting minutes for May 10, 2010, were moved by Joey Lambert for approval and seconded by Jay Bullock.

**2. Planning Department Update**

- Customer Care has increased the hours of operation.
- Customer numbers are slightly down.
- Rick LeFeuvre discussed audit results.
- Lillian Hua, volunteer for Cynthia Baker in Customer Care, gave an update on the Website Focus Group.

**3. OCFA Standard Conditions Review and Discussions**

- Discussion to coordinate meeting to address Standard Conditions of Approval procedures and process in July with OCFA.
- Jay will contact OCFA to coordinate meeting between them and OC Planning and DPRC members sometime in July, possibly in lieu of the July DPRC meeting.

**4. DPRC Meeting Schedule for 2010**

- Carl Taylor is working on matrix and will address item at July meeting.

**5. Other Business**

There was discussion and a decision made by all present to cancel the DPRC meeting on August 9, 2010, due to summer vacations.

**6. Next Meeting**

The next meeting of the Development Processing Review Committee will be held on Monday, July 12, 2010, at 1:30 pm.